



THE HARTINGTON, Brighton ACCESS ACTION PLAN

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Introduction

The Hartington Public House is a privately leased establishment serving the local community. The publican, Julie, has worked hard to provide an inclusive environment for her customers and staff.....



Disability and Discrimination

More text available in full report



The Disability Discrimination Act (The Act) was passed by Parliament in 1995 to give disabled people specific new rights in the areas of employment; access to goods, facilities and services; buying or renting land or property. The Act has been implemented in three phases to strike a sensible balance between the needs of disabled people and service providers.

The Statistics

Statistics on disabled people in the UK show in order of greatest number:

The Act and Physical Features

Useful facts

BS8300 Code of Practice

The BS8300:2001 British Standard provides guidance on good practice in the design of domestic and non-domestic buildings and their approaches so that they are convenient for use by disabled people.



More text available in full report

Access to Work



The Access to Work programme is a government funding scheme run by Jobcentre Plus. It provides financial assistance towards the extra costs of employing someone with a disability. It is available to unemployed, employed and self-employed people and can apply to any job, full-time or part-time, permanent or temporary. support available

Further Information

Disability Symbol

A Policy Statement for Display

Access Policy

Signed

Position

Date

Discrimination and our objective

Emergency Evacuation for the Disabled

Emergency Evacuation Questionnaire – full questionnaire include in report

This questionnaire is to be completed by all employees as part of their employment.

As your employer, we have a legal responsibility to ensure your health and safety at work and to protect you from fire risks. Please complete the following form to allow us to determine:

- If you require information about our evacuation procedures

And

- If you need assistance during an emergency.

Following the completion of this form, we will provide you with the relevant evacuation procedures for the building(s) in which you work. If you require assistance during an emergency we will develop a Personal Emergency Egress Plan (PEEP) together to determine the best ways to exit the building in the case of an emergency. You, your manager and the building manager will be involved to develop the comprehensive plan.

Personal Emergency Evacuation Plan (PEEP)

Name

Job Title:

Department:

Duties:

Signage

Full text available in full report

These accessible signage guidelines are taken from JMU's Sign Design Guide (available from RNIB Customer services 0845 702 3153).

Key points

Quick tips for those with guest accommodation

This section is provide advice for those with guest accommodation

Useful sources of information

Full text available in full report

Website links – information & organisations

Website links – suppliers (these are information only, suppliers are not endorsed by AAAconsult)

Posters

Induction loops

Portable ramps

Lifts

Means of escape

Publications

Detailed Report

Filename: C:\AAA Database\CSV Files\The Hartington- Brighton.csv
Date of audit 10/02/05
Auditor Elspeth Grant
Building The Hartington BN2 3PF
Client Anne Pearce
Location BN-PH002
Reference xxxx

No Remedial Action Required

| | <i>DDA Requirement</i> | <i>Recommendation</i> | <i>Update</i> |
|--|---|--|---------------|
| Approach, routes and street furniture | | | |
| 1/1a | Public house to be within convenient walking distance of a highway, public transport and car parking | Public house located within easy access of public transport Public house located with easy reach of car parking | |
| 1/1c | Approach pavement to be of sufficient width for wheelchairs Minimum width to be 1800 mm (2000 mm preferred) to allow passage of wheelchairs | Approach pavement has sufficient width for wheelchairs | |

No Remedial Action Required

| | <i>DDA Requirement</i> | <i>Recommendation</i> | <i>Update</i> |
|------------------|--|---|---------------|
| Entrances | | | |
| 3/5a | Main entrance to be easy to find and clearly distinguishable from façade | Main entrance easy to identify | |
| 3/5b | Door opening to be wide enough for all users. Single doors (new public house) to be a minimum of 1000mm effective clear width (775mm for existing public houses) | Door meets the minimum requirement of BS8300 Code of Practice Erect clear signage to direct wheelchair users to alternative entrance | |

No Remedial Action Required

| | <i>DDA Requirement</i> | <i>Recommendation</i> | <i>Update</i> |
|------------------------------|--|---|---------------|
| Bar areas and lobbies | | | |
| 4/6a | Bar area to be clearly viewed from outside | Clear view of bar area possible from outside | |
| 4/6h | Good space for wheelchair users to be provided in bar area/s with seating to be suitable for use by a variety of users | Suitable space for wheelchairs users in bar area/s Seating provides for a variety of users | |

No Remedial Action Required

| | <i>DDA Requirement</i> | <i>Recommendation</i> | <i>Update</i> |
|-----------------------|--|--|---------------|
| WC: general provision | | | |
| 9/13d | Floors to be slip resistant throughout. Shiny ceramic floors to be avoided. | Floors do not present a slip hazard to disabled users | |
| 9/13g | Sufficient space to be available for ambulant disabled people to manoeuvre. Cubicles to be a minimum of 1500 mm by 800 mm with an outward door opening of 800 mm. A minimum of 750 mm by 800 mm space clear of door swing. Reduced swing doors can be used where space outside is restricted | Consider provision of WCs to comply with the requirements for the disabled | |

Health and Safety Issues

| | <i>DDA Requirement</i> | <i>Recommendation</i> | <i>Update</i> |
|-------------------|---|--|---------------|
| Corridors | | | |
| 5/7i | Direction or information signs to be clearly visible from both standing and seated position | Signage to be clearly visible to all Train staff to assist disabled customers | |
| Facilities | | | |
| 12/16m | Alarms - to be supplemented by visual alarms or pager systems for people with hearing impairments. NB certain types of light alarm systems may induce seizures in some people | Alarm not supplemented by visual warning Train staff to assist disabled people in the event of fire | |

Management Solutions

| | <i>DDA Requirement</i> | <i>Recommendation</i> | <i>Update</i> |
|--|--|---|---------------|
| Approach, routes and street furniture | | | |
| 1/1b | Kerbs between the parking and routes to public houses should be dropped to give access to wheelchair users. Flush junction, no step onto road | Approach route not free of kerbs Contact appropriate authority and request implementation of suitable kerbs to assist wheelchair users | |
| 1/1d | Surface materials to be firm, slip resistant in all weather (such as tarmac or York paving) to be well laid and maintained. Cobbles and terrazzo are not recommended | Approach pavement uneven and could represent a hazard to disabled people Contact relevant authority to request resolution of issue | |

Management Solutions

| | <i>DDA Requirement</i> | <i>Recommendation</i> | <i>Update</i> |
|----------------------------|---|---|---------------|
| Building management | | | |
| 17/21a | External routes (including steps and ramps) - kept clean, unobstructed and free of surface water, snow and ice | External routes to be kept clean Ensure external routes kept clean | |
| 17/21e | Horizontal circulation - space required for wheelchair manoeuvre not to be obstructed by furniture, deliveries, storage etc | Spaces exist and are unobstructed Implement ongoing monitoring | |

Actions required as soon as possible

| | <i>DDA Requirement</i> | <i>Recommendation</i> | <i>Update</i> |
|----------------------------|--|--|---------------|
| Building management | | | |
| 17/21w | Means of escape - personal egress plan to be available for each member of staff needing assistance | Personal egress plans to be put in place Implement ongoing monitoring | |
| 17/21x | Means of escape - personal vibratory alarms to be provided to employees with hearing impairments | Implement ongoing monitoring | |

Include in Maintenance Schedules

| | <i>DDA Requirement</i> | <i>Recommendation</i> | <i>Update</i> |
|------------------------------|---|---|---------------|
| Entrances | | | |
| 3/5k | Doors to be adjusted to minimum force necessary, be slow in operation and regularly maintained. Good practice guidance recommends a maximum force of 20 Newtons | Adjust all doors to meet the 20 newton maximum pressure | |
| Internal doors | | | |
| 6/8i | Doors to be adjusted to minimum force necessary, be slow in operation and regularly maintained. Good practice guidance recommends a maximum force of 20 Newtons | Adjust all doors to meet the 20 newton maximum pressure | |
| WC: general provision | | | |
| 9/13c | All doors to be adjusted to minimum force necessary, be slow in operation and regularly maintained. Good practice guidance recommends a maximum force of 20 Newtons | Adjust all doors to meet the 20 newton maximum pressure | |

Include in Refurbishment Schedules

| | <i>DDA Requirement</i> | <i>Recommendation</i> | <i>Update</i> |
|--|--|--|---------------|
| Approach, routes and street furniture | | | |
| 1/1g | Clear visual clues such as signs to assist orientation. Signs to be carefully located, clear, non-reflective and logical | Consider erecting suitable signage in the future | |

Entrances

| | | | |
|------|--|--|--|
| 3/5c | Threshold to be level and flush. Maximum change in level of 15mm but must be clearly visible and floor finishes graded to provide flush junction | Threshold is not level and flush Small lip at threshold represents a potential trip hazard Replace threshold at next refurbishment of area | |
|------|--|--|--|

Include in Refurbishment Schedules

| | <i>DDA Requirement</i> | <i>Recommendation</i> | <i>Update</i> |
|------------------------------|---|---|---------------|
| Bar areas and lobbies | | | |
| 4/6b | Transitional lighting to assist users with impaired sight | Insufficient transitional lighting | |
| 4/6e | Bar/ss to be suitable for approach and use from both sides by people either standing or seated Bar/s to have low-height counter or section with a preferred height of 760mm max (minimum of 650 mm). Overhang of bar minimum of 400 mm with 600 mm preferred. Gap of 1200 min (1500 pref) between reception and barrier | Bar/s unsuitable for approach or use by people seated in wheelchair Bar staff trained to be aware of potential difficulties for a disabled person and to assist when necessary Table service provided where necessary | |

Include in Refurbishment Schedules

| | <i>DDA Requirement</i> | <i>Recommendation</i> | <i>Update</i> |
|------------------------|--|--|---------------|
| Internal stairs | | | |
| 8/10b | Tactile warnings incorporated into handrail at top and bottom of stairs | Consider installing tactile warnings in handrail at top and bottom of stairs | |
| 8/10c | Handrails to be provided, however short the flight, and formed from materials that are not cold to the touch. Handrail to be easily distinguishable from its background with a minimum of 45-50 mm max outside diameter. Handrail to be installed between 900 mm and 1000 mm and 300 mm beyond the top and bottom of ramp handrail to be continuous to flights and across landings | Existing handrails do not meet minimum requirement Handrail installed on one side only Consider installing suitable handrails on both sides of ramp to meet requirement of BS8300 Code of Practice | |

Include in Refurbishment Schedules

| | <i>DDA Requirement</i> | <i>Recommendation</i> | <i>Update</i> |
|---------------------|---|--|---------------|
| WC: disabled | | | |
| 10/14a | WC to be approachable by a wheelchair user - i.e. free of steps, corridor obstructions, narrow doors etc | Sufficient space to be available outside toilet compartment for manoeuvre and door opening Consider conversion of ladies WC: disabled | |
| 10/14b | Location of WCs for disabled to be clearly signed Travel distance to WC to be no greater than that required of an able-bodied person | Location of WC to be signed | |

Include in Refurbishment Schedules

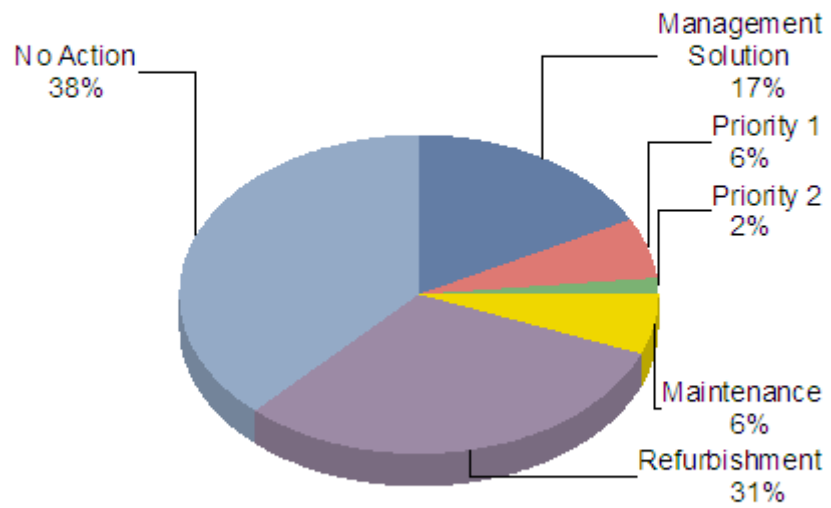
| | <i>DDA Requirement</i> | <i>Recommendation</i> | <i>Update</i> |
|-------------------|---|---|---------------|
| Facilities | | | |
| 12/16n | Controls - colour and tonal contrast to help to distinguish controls from background. Light switches to be installed at a maximum height of 1200 mm (900 mm minimum); align handles, switches | Controls to have colour and tonal contrast | |
| 12/16q | Garden facility to be accessible to disabled people | Garden currently inaccessible to those with mobility impairments Consider improving access in the future | |

Overview of Audit Results

DDA Requirement

Recommendation

Update



Audit Summary

| | No Action | Management Solution | Priority 1 | Priority 2 | Priority 3 | Maintenance | Refurbishment |
|---------------------------------------|-----------|---------------------|------------|------------|------------|-------------|---------------|
| Approach, routes and street furniture | 4 | 4 | 0 | 0 | 0 | 0 | 1 |
| External steps | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Entrances | 7 | 0 | 0 | 0 | 0 | 1 | 1 |
| Bar areas and lobbies | 3 | 0 | 0 | 0 | 0 | 0 | 3 |
| Corridors | 2 | 2 | 1 | 0 | 0 | 0 | 1 |
| Internal doors | 7 | 0 | 0 | 0 | 0 | 1 | 2 |
| Internal ramps | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Internal stairs | 3 | 0 | 0 | 0 | 0 | 0 | 4 |
| WC: general provision | 3 | 0 | 0 | 0 | 0 | 1 | 5 |
| WC: disabled | 0 | 0 | 0 | 0 | 0 | 0 | 10 |
| Internal surfaces | 4 | 0 | 0 | 0 | 0 | 0 | 1 |
| Facilities | 6 | 0 | 1 | 0 | 0 | 0 | 2 |
| Wayfinding | 1 | 0 | 2 | 0 | 0 | 0 | 0 |
| Lighting | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| Acoustics | 3 | 0 | 0 | 0 | 0 | 0 | 1 |
| Means of escape | 1 | 0 | 1 | 0 | 0 | 1 | 1 |
| Building management | 0 | 14 | 2 | 2 | 0 | 3 | 0 |
| GRAND TOTAL | 44 | 20 | 7 | 2 | 0 | 7 | 36 |

Action Reminder List

Action Reminder List

Check

- 9/13k Water to be at a safe temperature
- 12/16i Counters and service desks - counters to be designed and positioned to avoid reflections or silhouetting. Not to be located in front of windows as this prevents lip reading
- 17/21c Doors - door closers, door ironmongery to be maintained

Contact

17/21v Means of escape - overall escape strategy for visitors who may need assistance

Train

4/6e Bar/ss to be suitable for approach and use from both sides by people either standing or seated Bar/s to have low-height counter or section with a preferred height of 760mm max (minimum of 650 mm). Overhang of bar minimum of 400 mm with 600 mm preferred. Gap of 1200 min (1500 pref) between reception and barrier

4/6f Induction loop to be available to assist hearing impaired users

5/7a Corridor a minimum of 1200 mm for a wheelchair user to manoeuvre and for other people to pass